

Request for Decision City Council



Type of Decision									
Meeting Date	December 15, 2005					Report Date	December 9, 2005		
Decision Requested	<input checked="" type="checkbox"/>	Yes		No		Priority	<input checked="" type="checkbox"/>	High	Low
	Direction Only					Type of Meeting	<input checked="" type="checkbox"/>	Open	Closed

Report Title
Emergency Medical Services Map Locator Applications

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<p>There is sufficient funding in the 2004 EMS capital program to purchase this equipment.</p>	
<input checked="" type="checkbox"/>	Background Attached

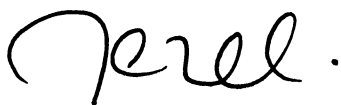
Recommendation
<p>WHEREAS, the MOHLTC has agreed to fund 50% of Mobile Locator Projects;</p> <p>WHEREAS the City utilized a quotation process for the specialized vehicle computer mounts that form part of this project;</p> <p>WHEREAS D&R Electronics was the successful vendor for vehicle computer mounts in the amount of \$57,972;</p> <p>THAT the Chief of EMS be authorized to carry out the work; and</p> <p>THAT funding from the MOHLTC for the Mobile Locator Project be returned to the 2004 EMS Capital Envelope for Penless technology.</p>
Recommendation Continued

Recommended by the Department Head
<p>Alan Stephen General Manager Infrastructure & Emergency Services</p>

Recommended by the C.A.O.
<p>Mark Mieto Chief Administrative Officer</p>

Date: December 9, 2005

Report Prepared By

Joe Nicholls
Chief of Emergency Medical Services

Division Review

Executive Summary

In early October of 2005, the Ministry of Health and Long-Term Care announced one-time funding for up to 50% of the purchase, installation, and on-going operational costs of Ministry approved mobile computer hardware and mapping locator applications. The mobile locator computers promote the use of leading edge technology in EMS vehicles, to improve mapping, vehicle locating applications, and to support the reduction of land ambulance emergency response times. Funding applications had to be submitted with invoices prior to October 31, 2005, and considered on a "first come, first serve" basis. In discussions with the Regional Manager for Emergency Health Services, she agreed to accept the EMS Division's application by the morning of November 7, 2005.

The City of Greater Sudbury's EMS Division, Supply and Services, and Information Technology worked cooperatively to purchase ruggedized note book computers from Panasonic (an existing vendor of record).

The City had no such vendor of record for vehicle computer mounts, an integral part of this initiative. The Division obtained quotes from three vendors recommended by the vendor of record, who have experience with the sale and installation of emergency vehicle computer mounts. Two of the vendors quotes were incomplete. D&R Electronics of Bolton ON was the only complete quote at a total cost of \$57,972.

The Ministry of Health and Long-Term Care mobile locator project cost is \$197,837 and will be funded from the EMS 2004 capital envelope for "Penless Technology". The Ministry's funding portion of \$98,919 shall be credited back into the "Penless Technology" capital envelope account in order to allow the "Penless Technology" project to be completed. Any surplus funds will ultimately be returned to the Emergency Services - Land Ambulance Equipment Reserve upon project completion.

Background

The "MOH Mobile Locator" application is a unique combination of Geographic Information System (GIS) software tools, which has been developed by Emergency Health Services (EHS) GIS and relies on the use of accurate geographical data provided by the EHS GIS Section installed in Note Book Computers and mounted in EMS emergency vehicles.

In EMS vehicles the integration of Global Positioning Systems (GPS) with "MOH Locator" permits the paramedic crew to see both a call location and the location of their ambulance on the computer.

Since 1988, the Geographical Information System section of the Emergency Health Services has been compiling map data related to the province's urban and rural roads. The map information produced is distributed by the ministry to local EMS operations through the Central Ambulance Communications Centre, in the form of large map books. The current EHS GIS map books are outdated and have resulted in delayed response to emergency calls.

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The MOH Mobile Locator Project provides a responding paramedic with the ability to access the most up-to-date detailed map information in digital form via on-board computers and will reduce or eliminate many of these issues. Another benefit would be the ability to identify conflicts with street names and make adjustments quickly. A system could be established whereby erroneous street data identified by the paramedic crews could be passed on to the municipality and CACC to be corrected.

The Ministry of Health and Long term Care announced one-time funding for 2005/2006 to assist Upper Tier Municipalities (UTM) and Designated Delivery Agents (DDA) with the implementation of Mobile Locator Applications. The funding is comprised of up to 50% of purchase, installation, and on-going operational costs for ministry approved mobile computer hardware and mapping locator applications. The funding package also included recommendations for computer hardware/software requirements such as the Panasonic Toughbook. Based on this information and future requirements, the service has purchased Panasonic ToughBooks.

The project is being funded through the EMS Capital Envelop project for "Penless Technology". This project would have required the purchase of note book computers to support Ambulance Patient Call Report software applications for each EMS vehicle, allowing paramedics to do electronic patient charting and data collection. This funding opportunity is timely as these ruggedized note book computers will form the most significant portion and cost of the infrastructure needed to complete the Penless Technology Project. The "Penless Technology" Project was being undertaken to improve our call data collection, compliance with provincial patient care, documentation and call audit regulations and standards.

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Report Title
Order of Sudbury

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input checked="" type="checkbox"/>	Background Attached

Recommendation
<p>THAT Council adopt the Terms of Reference and the Nomination Process for the Order of Sudbury, as described in the Report from the Executive Director of Administrative Services dated December 7, 2005.</p>
Recommendation Continued

Recommended by the Department Head
 Caroline Hallsworth, Executive Director Administrative Services Division

Recommended by the C.A.O.
 Mark Mieto Chief Administrative Officer

Report Prepared By

Caroline Hallsworth, Executive Director
Administrative Services Division

Division Review

Executive Summary

In 2003, Council approved the creation of the Order of Sudbury to represent the highest form of recognition that the City of Greater Sudbury can extend to its citizens. Staff were asked to prepare a Report on the Terms of Reference and Nomination Process for the Order of Sudbury.

Background

In October 2003, Council enacted that:

An award to honour and recognize citizens who have served with the greatest distinction and excelled in any field of endeavour directly benefitting the well-being of the residents and community of the City of Greater Sudbury is hereby created.

Council requested that staff prepare a Report on the Terms of Reference and Nomination Process for the Order of Sudbury. The Terms of Reference and the Nomination Processes used for Federal and Provincial Award Programs were considered in developing this Report.

Terms of Reference:

The Order of Sudbury is the highest honour of the City of Greater Sudbury and is awarded for excellence in any field of endeavour. In addition to the Order of Sudbury, the City of Greater Sudbury also presents a Mayor and Council's Civic Award for Volunteerism to promote and encourage a high standard of volunteerism and community involvement.

The Order of Sudbury will be awarded with considerations as set out below:

1. Individuals who have served with the greatest distinction and excelled in any field of endeavour, benefiting the residents and community of the City of Greater Sudbury. Every care will be taken to bestow this honour on an individual of extraordinary prominence and lasting distinction.
2. Nominees should be either a current or former long-term resident of the City of Greater Sudbury.
3. Public and Elected Officials will not be named to the Order of Sudbury while they hold any public office.

Nomination Process:

All recipients of the Order of Sudbury will be appointed by Council, as recommended by the Order of Sudbury Advisory Committee. Members of the Order of Sudbury Advisory Committee shall include:

Chief Administrative Officer, City of Greater Sudbury
Chief of Police, Greater Sudbury Police Service
President, College Boreal; OR President, Cambrian College; OR President, Laurentian University,
to serve in turn
President, Sudbury and District Labour Council
President, Greater Sudbury Chamber of Commerce.

All requests shall be submitted in writing and shall include the rationale for the proposed honour. Documentation of the individual record of achievements and at least three letters of support from appropriate organizations and individuals are required.

While applications may be submitted to the Office of the Chief Administrative Officer at any time during the year, the Advisory Committee will meet annually to consider all applications received between July 1 of the preceding year, and June 30 of the current year.

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Report Title

Appointment of Priorities Committee Chair and Vice-Chair - 2006

Policy Implication & Budget Impact

N/A This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

POLICY:

The requirement and procedure for the appointment of the Chair and Vice-Chair of the Priorities Committee of Council are made in accordance with Council's Procedure By-law 2002-202, as amended.

BUDGET IMPACT:

There is no budget impact associated with this Request for Decision.

X

Background Attached

Recommendation

THAT Councillor _____ be appointed as Chair and Councillor _____ be appointed as Vice-Chair of the Priorities Committee for the term ending November 30, 2006, or until such time as their successors are appointed.

Recommendation Continued

Recommended by the Department

Caroline Hallsworth
Executive Director of Administrative Services

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

Date: December 7, 2005

Report Prepared By

Angie Haché
City Clerk

A. Haché

Division Review

Executive Summary:

This Report sets out the procedure for the election by Council of the Chair and Vice-Chair of the Priorities Committee for the term ending November 30, 2006.

The Procedure By-law provides that a Member of Council shall be appointed annually by Council to serve as Chair of the Priorities Committee. As well, a Vice-Chair is also to be appointed annually.

The current incumbents are eligible for reappointment, however, no Member of Council shall simultaneously serve as a Deputy Mayor **and** Chair of the Planning Committee **or** as Chair or Vice-Chair of a Committee.

Therefore the current Deputy Mayors are not eligible to be appointed as Chair of the Planning Committee, the Chair of the Finance Committee or Chair of the Priorities Committee. As well, traditionally Council has not appointed the Chair of the Planning Committee and the Chair of the Finance Committee as Chair of the Priorities Committee.

The aim of this rule is to afford an opportunity for as many Members of Council as possible to serve as either Chair of a Standing Committee or Deputy Mayor.

The above appointments need only be confirmed by resolution.

Background:

Selection:

Where only one (1) Member of Council is nominated for either the Chair's or Vice-Chair's position, a motion to appoint the nominees shall be presented and voted upon.

If more than one (1) Member of Council is nominated for either the Chair's or Vice-Chair's position, then the Committee shall hold an election in accordance with Section 36 of the Procedure By-law. Should more than one (1) Member be nominated for either position, then a roll call vote of Committee Members shall be conducted.

In the event a Member of Council requests a vote by paper ballot a supply of ballots has been prepared.

Where all Members of Council are in attendance, **seven (7) votes are required to fill each vacancy. Each Member is entitled to one (1) vote** for each of the Chair's and Vice-Chair's positions.

Council will select the Chair first followed by the selection of the Vice-Chair.

Date: December 7, 2005

ARTICLE 36

NOMINATION COMMITTEE -

CITIZEN APPOINTMENTS

36.1 **Made by Committee of the Whole- Procedure**

Appointments to the various local boards, Advisory Panels and corporations of the Corporation shall be recommended by the Committee of the Whole at a meeting called for that purpose. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in a shareholders declaration.

36.2 **Advertising - position - requirements - to local citizens**

At least 30 days prior to the Committee meeting at which a Citizen appointment is scheduled to be considered the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one occasion outlining the position to be filled and inviting applications from interested citizens. A copy of each advertisement shall be provided to each Member of Council.

36.3 **Applications - in writing - time limitation**

All Citizen applications for appointment must be in writing and received by the Clerk at least four clear days prior to the meeting of Council concerned.

36.4 **Applications - qualifying - included - Committee of the Whole Agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Committee of the Whole meeting concerned.

36.5 **Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

36.6 **Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then the Committee of the Whole shall recommend from the qualified applicants the ones to fill the position or positions concerned.

36.7 **Roll call vote - Council - taken - regarding applicants**

A roll call vote of the Committee of the Whole shall be taken with respect to the qualified applicants for each position available.

Date: December 7, 2005

36.8 Appointment - determined - by vote - exception

If upon the first roll call vote no applicant receives the votes of the majority of Members present, the name of the applicant receiving the least number of votes shall be dropped and the Members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of Members present, at which time such applicant shall be declared to be the recommended candidate; or, it becomes apparent by reason of an equality of votes that no applicant can be recommended by the voting process.

36.9 Voting - unsuccessful - position selected - by lot

Where by reason of an equality of votes, it becomes apparent that no applicant can be selected by the voting process, then the recommended applicant shall be the applicant selected by lot by the Clerk.

36.10 Special vote - applicants tied - least number of votes

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

36.11 Staff Member - appointment - conditions

Except where prohibited by law, Committee of the Whole may recommend the appointment a Member of staff to a local board or outside agency in the place of a Member of Council when no Member of Council wishes to appointed.

36.12 Further votes

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

36.13 Term of Appointment - Citizens

Citizens appointed by Council to Advisory Panels, local boards and committees shall be appointed for the term of office coinciding with the term of Council, or the terms set out in such appointments, and until their successors are appointed unless otherwise provided by Council or by law.

36.14 Council Appointments - ballots

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint Members to Committees by way of simultaneous, written signed ballots which will be read aloud by the Clerk and recorded in the minutes.

Date: December 7, 2005

36.15 Council Appointments - destruction of ballots

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.

EXAMPLES OF TIE VOTES
(All Members of Council Present - Four Nominees)

Candidate	Votes Received
A	6
B	4
C	3
D	0

Result: Candidate D is dropped from the next vote.

Candidate	Votes Received
A	5
B	4
C	3
D	1

Result: Candidate D is dropped from the next vote.

Date: December 7, 2005

**EXAMPLES OF VOTES
(All Members of Council Present)
(Three Nominees Remaining)**

Candidate	Votes Received
A	6
B	4
C	3

Result: Candidate C is dropped from the next vote.

Candidate	Votes Received
A	5
B	3
C	3
D	1

Result:

1. **Candidate D is dropped.**
2. **A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.**
3. **Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.**

Date: December 7, 2005

**THE CONSEQUENCES OF SAMPLE TIE VOTES
(All Members of Council Present -Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

Result:

1. A special roll call vote is taken to decide which of the tied Candidates (C, D, or E) shall be dropped from the list of nominees to be voted on in the next roll call vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.

Date: December 7, 2005

THE CONSEQUENCES OF SAMPLE ZERO VOTES
(All Members of Council Present -Six Nominees)

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

Result:

1. Candidates E and F are dropped from the next vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.

