

Request for Decision City Council



Type of Decision

Meeting Date	November 10, 2005				Report Date	October 27, 2005			
Decision Requested		Yes	<input checked="" type="checkbox"/>	No	Priority	<input checked="" type="checkbox"/>	High		Low
	Direction Only				Type of Meeting	<input checked="" type="checkbox"/>	Open		Closed

Report Title

Mental Health and Addictions Programs & Services - Retain local governance

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

Background Attached

Recommendation

For Information Only

Recommendation Continued

Recommended by the Department Head

Catherine Matheson
General Manager, Community Development

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

Date: November 10, 2005

Report Prepared By

Kim Rossi
Coordinator of Community Senior Services

Division Review

Name
and Title

Executive Summary

In November of 2004 the Minister of Health and Long Term Care, George Smitherman, appointed a facilitator to oversee the transfer of community based mental health and addiction programs and services from the Northeast Mental Health Centre to the Hôpital Régional Sudbury Regional Hospital. On October 13, 2005 a final report on the transfer was made public.

The focus of the facilitators mandate was to ensure that the patient was always at the centre of this initiative. Communities and district level stakeholders were all encouraged to participate in the process. Committees were set up both here in the City of Greater Sudbury and North Bay. The committees included: advisory, operations, programs, finance, labour and communications.

The first recommendation made by Mr. Ken White was that the transfer of the following community mental health and addictions programs in Sudbury/Manitoulin be moved forward expeditiously from NEMHC to the HRSRH.

- ✓ Assertive Community Treatment Teams (2)
- ✓ Case Management / Positive Steps
- ✓ Psychogeriatric Outreach Programs
- ✓ Concurrent disorders, Sudbury
- ✓ Community Treatment Orders, Sudbury
- ✓ Pinegate Addictions, Treatment - Problem gambling
- ✓ Pinegate Addictions, Withdrawal Management Programs
- ✓ Espanola Clinic
- ✓ Manitoulin Clinic
- ✓ Suicide Prevention, Espanola
- ✓ New Directions, Hanmer Valley East
- ✓ Walden Help Centre, Lively
- ✓ East Algoma Clinic

The report also recommends an increase in the number of short-stay acute care mental health beds that will be governed and operated by the HRSRH. The current proposed number of beds was at 39 and the recommended number would increase to 60. Over time the goal would be to take 12 of those 60 beds and have them as specialized longer-term regional service beds. The transition for the beds should be in place no later than December 31, 2005.

Funding

In the City of Greater Sudbury it is recommended that funding be enhanced in the amount of \$1,390,000.

- ✓ annualized funding to the HRSRH to support the \$330,000 program deficit in Community Mental health programs
- ✓ new annualized funding of \$200,000 to NISA (consumer/survivor program)

Date: November 10, 2005

- ✓ new annualized funding of \$200,000 for clinical positions for an outpatient clinic program in Sudbury
- ✓ new annualized funding of \$200,000 to consolidate community programs
- ✓ new annualized funding to the HRSRH to support wage harmonization
- ✓ training and orientation training cost

A final recommendation was to also hire a consultant who would work alongside the Northeast Mental Health Centre, the Sudbury Regional hospital and the North Bay Psychiatric Hospital to ensure that timelines are adhered to and that respective boards meet their responsibilities.

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Meeting Date	November 10, 2005				Report Date	October 24, 2005			
Decision Requested		Yes	X	No	Priority	X	High		Low
	Direction Only				Type of Meeting	X	Open		Closed

Report Title

Local Health Integration Networks(LHINs) - Update III

Policy Implication + Budget Impact

This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.

not applicable

Background Attached

Recommendation

For Information Only

Recommendation Continued

Recommended by the Department Head

Catherine Matheson
General Manager, Community Development

Recommended by the C.A.O.

Mark Mieto
Chief Administrative Officer

Date: October 24, 2005

Report Prepared By

Kim Rossi
Coordinator of Community Senior Services

Division Review

Name
and Title

Background

The MOHLTC provides monthly updates and the following is a synopsis of new developments.

New Developments

On June 28, 2005, the MOHLTC announced Dave Murray had been selected as the Chief Executive Officer for the North East LHIN, and that the main office will be located in North Bay and operational by mid fall 2005.

Bio on Dave Murray

Worked in health care field for the past 15 years as a senior manager and CEO for the following organizations:

- 2000/2005, president and CEO of the Group Health Centre, Sault Ste Marie
- 1997/2000, CEO of the Community Care Access Centre, Kenora/Rainy River Districts
- 1995/1997, Health planner at the Fort Frances Tribal Area Health Authority
- 1993/1995, President and CEO of the Unicare Comprehensive Health Organization
- served on a number of regional and provincial planning committees that include Mental Health Reform Implementation Committee and the CCAC Provincial Best Practices Committee.

Over the summer months LHIN board members along with the CEO started discussions within their communities and held 'meet and greet' sessions with health care provider organizations such as hospitals, mental health and addictions, community support services and long term care.

Governance

Each of the LHIN boards will be comprised of a Chair and 9 representatives. To date the Minister has appointed the Chair, Vice Chair, and one member of each LHIN.

The next three positions will be announced by mid fall and have been recruited by the Minister's Office and Public Appointments Secretariat. The final three members will be recommended by the LHINs to the Minister's office through a community-based nomination process. This process includes the LHINs Chair, one board member and three members of the community.

Chair & President	Mathilde Gravelle Bazinet
Vice Chair	Michael DiAngelo
Member	Margaret Ashcroft

Date: October 24, 2005

As part of the recruitment process board members and CEO's held public information sessions to generate public awareness to the process as nominations closed October 20, 2005; the City of Greater Sudbury's was held on October 17, 2005.

Full board complements are expected to be in place by December 2005.

Contact Information

LHIN- North East - 1-866-906-5446
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3rd floor
North Bay, ON P1B 8L3

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Mathilde.Bazinet@LHINS.on.ca (705) 492-6775

On October 17th, 2005, the Ministry also launched the official LHIN website www.lhins.on.ca

Next steps

The LHINs have hired a hiring firm to recruit for the positions of Senior Director of Performance, Contract and Allocation and the Senior Director of Planning, Integration and Community Engagement. The recruiting and hiring of all other positions are the responsibility of the CEO.

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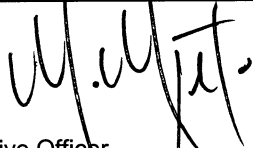
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		Direction Only			Type of Meeting		<input checked="" type="checkbox"/>	Open	<input type="checkbox"/>	Closed	

Report Title
Solutions Teams: Implementation Updates

Policy Implication + Budget Impact	
<input checked="" type="checkbox"/>	This report and recommendation(s) have been reviewed by the Finance Division and the funding source has been identified.
<input type="checkbox"/>	Background Attached

Recommendation
For information only.
<input type="checkbox"/> Recommendation Continued

Recommended by the Department Head
 Caroline Hallsworth Executive Director Administrative Services

Recommended by the C.A.O.
 M. Mieto Chief Administrative Officer

Date: November 10, 2005

Report Prepared BySue McCullough
Acting Performance Measurement Co-ordinator**Division Review**Name
and Title**Background:**

During 2004, Council created three Solutions Teams, the Light Vehicle Fleet Management Strategy, the Disposal of Excess Properties and the Community Halls Solutions Teams. A number of cross functional internal staff task teams were also established to review a range of issues, from process optimization in Public Works, through payroll implementation, to winter control in Citizen and Leisure Services facilities.

The Solutions Teams held a kick off meeting in May of 2004 and reported to the Priorities Committee of Council in the fall of that year. Since that time, staff have been working to implement recommendations contained in the Solutions Teams reports.

Light Vehicle Fleet Management Strategy Solutions Team:

Chaired by John Bonin the other members of the Solutions Team included Gerry Martel, Peggy Wilson and Kamran Khan. The Solutions Teams was mandated to review "the City of Greater Sudbury light vehicle fleet usage and to provide information and recommendations to Council on the development of policies pertaining to the efficient utilization of City Vehicles." The Team recommendations and status:

1. Standby and Custodial Use:

The Solutions Team recommended the introduction of a uniform Standby and Custodial Use Policy which would contain a number of elements to ensure that criteria were developed regarding the assignment of vehicles to employees who are on standby and that strict protocols are in place to ensure that stand-by vehicles are not used for personal use. As part of the Standby and Custodial Use Policy, it was recommended that Directors should not have custodial use of vehicles.

Status:

Council was briefed as to the human resources implications of this policy in June of 2005 and directed staff to proceed with implementation. Notice has been provided to affected staff that the benefit will be removed.

2. Vehicle Retention and Retirement:

The Solution Team determined that there are three basic criteria to be used when considering whether a department should retain a vehicle or not. Those criteria include mileage, specialized equipment and time spent in the vehicle, such that the vehicle becomes, in effect, the office. This analysis was used to recommend reduction of forty-seven vehicles from the light vehicle fleet.

Status:

To date, the light vehicle fleet has been reduced by eight vehicles. A further reduction of twenty-three vehicles will occur by the fall of 2006, as the Custodial Use Policy comes into effect.

3. *Business Travel and Compensation for Employees without City Cars:*
The Solutions Team recommended that an equitable compensation program be established for the use of a personal vehicle to carry out business related activities.
Status:
The City currently reimburses at a rate of 40 cents per kilometer for business related travel. Working on a suggestion from an employee, the Continuous Improvement Program in partnership with Earthcare recently developed a carpool program for municipal employees, which program was launched in October of this year.
4. *Out of Town Travel:*
The Solutions Team found that a significant use of the light vehicle fleet was for out of town travel. The Team recommended moving to the use of rental vehicles for this type of travel as that is a more cost effective solution then paying employees mileage for the use of their personal vehicles.
Status:
Now fully implemented: Council awarded an RFP for the short-term rental of vehicles on April 28, 2005. Those employees who elect to use their personal vehicles for out of town travel now receive a fixed reimbursement, intended to offset direct expenses such as fuel.
5. *Creation of Vehicle Expense Fund:*
The Solutions Team recommended the creation of a vehicle expense fund in each department, to ensure proper monitoring and accountability of vehicle related expenses.
Status:
Alternative accounting methods were considered. The Senior Management Team concluded that the current system of accounts ensures proper monitoring of vehicle related expenses.
6. *Fleet Management System:*
The Team recommended that the CGS acquire a Fleet Management System to monitor and manage the light vehicle fleet.
Status:
Staff are investigating appropriate products with which to monitor and manage the light vehicle fleet, which continues to be down-sized in response to the Solutions Team's report.
7. *Summer Use Vehicles:*
Due to seasonal variations in the use of the fleet, there is a need for additional vehicles for the summer period. The Solutions Team recommended a couple of alternative solutions to address this need, including issuing of RFP's and using retired pool vehicles during the summer period.
Status:
An RFP will be issued in late fall 2005 or early 2006, to address the need for medium-range vehicles (mainly half-ton trucks) during the summer months.
8. *Vehicle Identification:*
Vehicles used exclusively by one department, should be identified as such to gain accountability and create citizen understanding of how the vehicle is being used.
Status:
Formal identification of vehicles by department will commence in the near future, once all restructuring is finalized.

Date: November 10, 2005

9. *Mail and Deliveries:*
The Solutions Team recommended that the CGS further examine the streamlining of mail and delivery systems.
Status:
Following examination of the recommendations, staff concluded that due to the geographically-dispersed and wide range of delivery needs, including longer delivery time frames if Canada Post was utilized, the current mail and delivery methods best meet the City's current needs. A more detailed review of routing of deliveries will be conducted in the near future.
10. *Transit Van:*
The Solutions Team recommended that the City consider using taxis to replace the transit van.
Status:
Greater Sudbury Transit reviewed the challenges and opportunities associated with the use of taxis to move transit operators between the transit garage, the transit depot and other transfer points. Due to the number of operator movements during the day and the highly time-sensitive requirements of Transit service, continued use of the Transit Van was the preferred option.
11. *Economic Development Van:*
The Solutions Team found that a significant portion of the vehicle's use was for out of town travel and recommended that consideration be given to shifting to a rental model for this use.
Status:
The van continues to serve both in-town and out-of-town needs of the Growth and Development department. Rental vehicles are not used at this time.

Disposal of Excess Property Solutions Team:

Chaired by Jeff Giffen, the members of the team included Dreena Gilpin, Danielle Braney and Ed Vildis. This team was asked to examine better mechanisms for the disposal of properties which are surplus to the needs of the municipality. The recommendations of the team were:

1. *Hire Contracted Staff:*
The Solutions Team recommended that the City establish a contract position, for a period of one year, to populate the City's database with information about City owned properties so as to expedite sales and create future efficiencies for staff.
Status:
Council approved a 2005 budget option to fund a contract position for one year. The contract person has approximately 80% of the database completed, with completion expected by year-end.
2. *Public Education:*
The team recommended enhancing the property section portion of the City website so as to provide more information regarding excess properties.
Status:
Upon completion of the database, work will commence to make this information available to the public, in an appropriate form, via the city's website.

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Community Halls Solutions Team:

Chaired by Dan Lee and Chris Sheridan, the Solutions Team included Maureen Blanchard, Richard LeBouthier and Karen Makela. The Solutions Team was formed to provide advice, information and recommendations to Council regarding the public use of Community Halls. Recommendations to enhance service included: harmonizing rental fees, improving marketing of halls, co-ordinating booking, and developing an RFP for catering services at halls.

Status:

Halls are listed in the blue (government) pages of the phone book, under the headings Community Centres and Centres communautaires. Community Development staff have begun the review of the Community Halls Solutions Team's report. In conjunction with the Solutions Team they are preparing sensitivity analysis on options for consideration by Council.